

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~NOVEMBER 15, 2011~~ ~~DECEMBER 6, 2011~~ JANUARY 17, 2012
~~FEBRUARY 21, 2012~~ MARCH 6, 2012 MARCH 20, 2012

SUBJECT: C.5.a. APPROVE AMENDMENT TO BOARD POLICY 3290 – GIFTS, GRANTS, AND BEQUESTS—First Second Reading

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 3290 – Gifts, Grants, and Bequests?

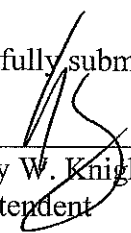
BACKGROUND: Board Policy 3290 is being updated to include new section on “Appreciation” which lists authorized forms of appreciation for donations to the district and new section on “Corporate Sponsorship” which authorizes the board to allow outside entities to advertise or promote their products and services within district facilities in exchange for funds, products, and services provided by such entities. Board Policy 3290 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 3290 – Gifts, Grants, and Bequests.
2. Do not amend Board Policy 3290 – Gifts, Grants, and Bequests.
3. Adopt a modified version of the amendment to Board Policy 3290 – Gifts, Grants, and Bequests.

RECOMMENDATION:
 Approval of Alternative #1.

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

| VOTE: | AYES | NOES | ABSTAIN | ABSENT |
|-------------|-------|-------|---------|--------|
| Iceland | _____ | _____ | _____ | _____ |
| Laifman | _____ | _____ | _____ | _____ |
| Pallant | _____ | _____ | _____ | _____ |
| Rosen | _____ | _____ | _____ | _____ |
| Yeoh | _____ | _____ | _____ | _____ |
| Student Rep | _____ | _____ | _____ | _____ |

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 3000

Business and Non-instructional Operations

BP 3290(a)

Gifts, Grants and Bequests

The Governing Board may accept any **gift, grant, or bequest** of money, or property, or service to the district from any individual, private agency or organization, or other public agency that desires to support the district's educational program. on behalf of the district. While greatly appreciating suitable donations, the Board **shall reject** discourages any gifts which may directly or indirectly impair its **authority to make decisions in the best interest of district students or its ability or commitment to provide equitable** commitment to providing equal educational opportunities. for all district students.

(cf. 0100 – Philosophy)

(cf. 0200 – Goals for the School District)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 1260 – Educational Foundation)

Before accepting a gift, **grant, or bequest**, the Board shall carefully consider any conditions or restrictions imposed by the donor in light of **to ensure their consistency with the district's vision**, philosophy, and operations. If the Board feels believes the district will be unable to fully satisfy the donor's conditions, the gift shall not be accepted. ~~whether the gift:~~

(cf. 0000 – Vision)

In addition, the Board shall ensure that acceptance of the gift, grant, or bequest does not:

1. **Involve creation of a program which the Board would be unable to sustain when the donation is exhausted.**
2. Entails undesirable or excessive costs
3. **Promote the use of violence, drugs, tobacco, or alcohol or the violation of any law or district policy**

(cf. 5131.6 – Alcohol and Other Drugs)

(cf. 5131.62 – Tobacco)

4. **Imply endorsement of any business or product or unduly commercialize or politicize the school environment** Has a purpose consistent with the district's vision and philosophy

(cf. 1325 – Advertising and Promotion)

5. **Conflict with the District mission, vision, policy or moral imperatives and goals.**

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 3000

Business and Non-instructional Operations

BP 3290(b)

6. *Involve a conflict of interest*

~~Begins a program which the Board would be unable to continue when the donated funds~~

~~1. are exhausted~~

~~2. Implies endorsement of any business or product~~

~~3. Is an appropriate reflection of community values~~

Any gift of books and instructional materials shall be accepted only if they meet regular district criteria for selection of instructional materials.

~~Gift books, technology hardware and instructional materials shall be accepted only if they meet regular district criteria.~~

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

All gifts, grants and bequests shall become district property. Donors are encouraged to donate all gifts to the district rather than to a particular school. At the Superintendent or designee's discretion, a gift may be used at a particular school. ~~The Superintendent will develop administrative regulations governing the naming opportunities for gifts, grants and bequests.~~

When any gift of money received by the district is not immediately used, it shall be placed in the county treasury in accordance with law. (Education Code 41030-410031)

The Superintendent or designee shall annually provide a report to the Board indicating the gifts, grants, and/or bequests received on behalf of the district in the preceding fiscal year. The report shall include a statement of account and expenditure of all gifts of money and an inventory of all gifts of physical assets.

(cf. 3440 – Inventories)

(cf. 3460 – Financial Reports and Accountability)

Appreciation

The Board may show appreciation for any donation to the district in any manner it deems appropriate as long as it does not create a conflict of interest. Conferment of any such honor shall be in accordance with applicable Board policy.

(cf. 1150 – Commendations and Awards)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 3000

Business and Non-instructional Operations

BP 3290(c)

*(cf. 7310 – Naming of Facility)***Corporate Sponsorship**

The District or school connected organization may enter into an agreement or arrangement with an outside entity for the sponsorship of an educational, athletic, or other program or activity. When appropriate, the agreement may allow the outside entity to advertise or promote its business, product, or service in district publications or on district property or web sites.

*(cf. 1700 – Relations Between Private Industry and the Schools)**(cf. 3312 – Contracts)*

The District requires that the district's relationship and arrangement with the sponsor are consistent with the district's mission, values, and goals. Any advertising or promotional message, image, or other depiction to be used by the sponsor shall meet the standards set for commercial advertising on district property and in district-sponsored publications. No message, image, or other depiction that promotes the use of obscene language, pornography, alcohol, tobacco, or prohibited drugs or that advocates unlawful discrimination, use of violence, or the violation of law or district policy shall be allowed.

Each sponsorship agreement shall contain statements including, but not limited to:

- 1. The purpose of the relationship with the sponsor, details of the benefits to the district, and how the benefits will be distributed.*
- 2. The duration of the agreement and the roles, expectations, rights, and responsibilities of the district and the sponsor, including whether and to what extent the sponsor is allowed to advertise or promote its products and/or services.*
- 3. The authority of the Board to retain exclusive right over the use of the district's name, logo, and other proprietary information. The sponsor's use of such information shall require prior approval of the Board.*
- 4. The authority of the Board to terminate the agreement without any penalty or sanction to the district if the sponsor's message, business, or product becomes inconsistent with district vision, mission, or goals or the sponsor engages in any prohibited activity.*
- 5. The prohibition against the collection of students' personal information except as allowed by law or Board Policy.*

(cf. 5022 – Student and Family Privacy Rights)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 3000

Business and Non-instructional Operations

BP 3290(d)

(cf. 5125 – Student Records)

Legal Reference:

EDUCATION CODE

1834 Acquisition of materials and apparatus

35160 Powers and duties

35162 Power to sue, be sued, hold and convey property

41030 School district may invest surplus monies from bequest or gifts

41031 Special fund or account in county treasury

41032 Authority of school board to accept gift or bequest; investments; gift of land requirements

41035 Advisory committee

41036 Function of advisory committee

41037 Rules and regulations

41038 Applicability of other provisions of chapter

Management Resources:

WEB SITES

California Consortium of Education Foundations: <http://www.cceflink.org>

Adopted: 1-11-78

Amended: 2-7-84; 3-18-86; 5-2-89; 9-17-02, 12-16-03, 5-18-04

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~NOVEMBER 15, 2011~~ ~~DECEMBER 6, 2011~~ JANUARY 17, 2012
~~FEBRUARY 21, 2012~~ MARCH 6, 2012 MARCH 20, 2012

SUBJECT: C.5.b APPROVE AMENDMENT TO BOARD POLICY 5145.11 –
QUESTIONING AND APPREHENSION – ~~First~~ Second Reading

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 5145.11 – Questioning and Apprehension?

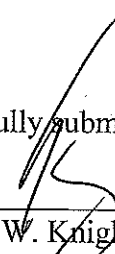
BACKGROUND: Board Policy 5145.11 is being revised to reflect new court decision which vacated the Ninth Circuit Court of Appeal's decision that required law enforcement to have parental consent, warrant, or other court order to interview a student in school absent exigent circumstances. Board Policy 5145.11 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 5145.11 – Questioning and Apprehension.
2. Do not amend Board Policy 5145.11 – Questioning and Apprehension.
3. Adopt a modified version of the amendment to Board Policy 5145.11 – Questioning and Apprehension.

RECOMMENDATION: Approval of Alternative #1.

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

| VOTE: | AYES | NOES | ABSTAIN | ABSENT |
|-------------|-------|-------|---------|--------|
| Iceland | _____ | _____ | _____ | _____ |
| Laifman | _____ | _____ | _____ | _____ |
| Pallant | _____ | _____ | _____ | _____ |
| Rosen | _____ | _____ | _____ | _____ |
| Yeoh | _____ | _____ | _____ | _____ |
| Student Rep | _____ | _____ | _____ | _____ |

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

94

Series 5000

Students

BP 5145.11(a)

Questioning And Apprehension

The Governing Board ~~is believes that the safety of district students and staff is essential to achieving the goal of student learning. In accordance with standards specified in law, law enforcement officers may interview and question students on school premises and may remove them when appropriate.~~ committed to providing a safe learning environment and cooperating with law enforcement officials and peace officers as necessary to help ensure the safety of students, staff, and the community and in carrying out their official duties.

(cf. 0450 – Comprehensive Safety Plan)

(cf. 1400 – Relations Between Other Government Agencies and the Schools)

(cf. 4158/4258/4358 – Employee Safety)

(cf. 5141.4 – Child Abuse Prevention and Reporting)

(cf. 5145.12 – Search and Seizure)

The Superintendent or designee shall collaborate with local law enforcement agencies to **establish procedures which enable law enforcement officers to carry out their duties on campus, including, when necessary, the questioning and/or apprehension of students.** ~~develop parameters under which law enforcement officers will interview students at school.~~

When any law enforcement official requests an interview with a student, the principal or designee shall request **the officer's** ~~that the official provide verification of his/her identity, his/her~~ and official capacity and certify the legal authority under which the interview is being **to be** conducted. ~~If the officer refuses to provide certification of the legal authority for the interview, the principal or designee shall document such refusal and should consult with district legal counsel, as appropriate, before allowing the interview to proceed.~~ The principal or designee shall maintain a record of all documentation relative to law enforcement interviews of students.

~~If the officer needs to interview or question the student immediately, the principal or designee shall accommodate the process in a way that causes the least possible disruption for the student and school, gives the student appropriate privacy, and models exemplary cooperation with law enforcement authorities.~~

The principal or designee shall accommodate the interview in a way that causes the least possible disruption for the student and school and provides the student appropriate privacy.

At the law officer's discretion and with the student's approval, the principal or designee may be present during the interview.

Except in cases of child abuse or neglect, the principal or designee shall attempt to notify the student's parent/guardian as soon as practicable after law enforcement has interviewed the student on school premises.

If a minor student is removed from school into the custody of law enforcement, the principal or designee shall immediately notify the parent/guardian or responsible relative regarding the student's release and the place to which he/she is reportedly being taken, except when the minor has been taken into custody as a victim of suspected child abuse. (Education Code 48906)

**OAK PARK UNIFIED SCHOOL DISTRICT
BOARD POLICY**

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Series 5000

Students

BP 5145.11(b)

Subpoenas

Although subpoenas may legally be served at school on students age 12 or older, the Board believes that serving officials should be strongly urged to serve subpoenas at the home of the student whenever possible. When served at school, the principal or designee shall take all reasonable steps to ~~ensure a minimum of embarrassment~~ **or protect the student's privacy rights and to minimize** loss of class time for the student.

Legal Reference:

EDUCATION CODE

44807 Duty concerning conduct of pupils

48264 Arrest of truants

48265 Delivery of truant

48902 Notice to law authorities

48906 Release of minor pupil to peace officers; notice to parent, guardian or relative

48909 Narcotics and other hallucinogenic drugs (re arrest)

CODE OF CIVIL PROCEDURE

416.60 Service of summons or complaint to a minor

PENAL CODE

830-832.17 Peace officers

1328 Service of subpoena

WELFARE AND INSTITUTIONS CODE

627 Custody of minor

CODE OF REGULATIONS, TITLE 5

303 Duty to remain at school

COURT DECISIONS

Camreta v. Greene, (2011) 131 S.Ct. 2020

People v. Lessie, (2010) 47 Cal. 4th 1152

In re William V., (2003) 111 Cal.App.4th 1464

ATTORNEY GENERAL OPINIONS

54 Ops. Cal. Atty. Gen. 96 (1971)

34 Ops. Cal. Atty. Gen. 93 (1959)

Management Resources:

WEB SITES

California Department of Justice, Office of the Attorney General: <http://caag.state.ca.us>

Adopted: 5-20-86

Amended: 9-5-89, 9-5-89, 8-18-92, 9-17-02, 8-17-10

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

**DATE: ~~NOVEMBER 15, 2011~~ ~~DECEMBER 6, 2011~~ ~~JANUARY 17, 2012~~
~~FEBRUARY 21, 2012~~ ~~MARCH 6, 2012~~ MARCH 20, 2012**

**SUBJECT: C.5.c. APPROVE AMENDMENT TO BOARD POLICY 6111 – SCHOOL
CALENDAR –First Second Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 6111 – School Calendar?

BACKGROUND: Board Policy 6111 is being revised to reflect new law (SB 70, 2011) which extends, until the end of the 2014-15 school year, authorization for district to reduce the length of the school year without incurring financial penalties. Board Policy 6111 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 6111 – School Calendar.
2. Do not amend Board Policy 6111 – School Calendar.
3. Adopt a modified version of the amendment to Board Policy 6111 – School Calendar.

RECOMMENDATION: Approval of Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

| VOTE: | AYES | NOES | ABSTAIN | ABSENT |
|-------------|-------|-------|---------|--------|
| Iceland | _____ | _____ | _____ | _____ |
| Laifman | _____ | _____ | _____ | _____ |
| Pallant | _____ | _____ | _____ | _____ |
| Rosen | _____ | _____ | _____ | _____ |
| Yeoh | _____ | _____ | _____ | _____ |
| Student Rep | _____ | _____ | _____ | _____ |

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

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Series 6000

Instruction

BP 6111(a)

School Calendar

For each school, the Governing Board shall adopt a calendar that meets the requirements of law as well as the needs of the community, students and the work year as negotiated with the district's employee organization(s). As appropriate, the Superintendent or designee shall ensure that the proposed calendar is aligned with assessment and accountability schedules in order to support the district's goals for student achievement.

(cf. 0200 – Goals for the School District)
(cf. 4143/4243 - Negotiations/Consultation)
(cf. 6162.51 – Standardized Testing and Reporting Program)
(cf. 6162.52 – High School Exit Examination)

Each school calendar shall show the beginning and ending school dates, legal and local holidays, staff development days, orientation days, minimum days, vacation periods and other pertinent dates.

(cf. 6112 - School Day)
(cf. 6115 - Ceremonies and Observances)
(cf. 6117 - Year-Round Schedules)
(cf. 6177 - Summer School)

The district shall offer 180 days of instruction per year, *except for any school year in which unless the district and employee organization(s) have negotiated to reduce the agree to have fewer days of instruction pursuant to the authorization in Education Code 46201.2. in any school year through 2012-13 pursuant to the authorization in Education Code 42605.*

(cf. 1431 – Waivers)

Staff development days shall not be counted as instructional days.

(cf. 4131, 4231, 4331 - Staff Development)

Notification of the schedule of minimum days shall be sent to all parents/guardians at the beginning of the school year. If any minimum days are added to the schedule, the Superintendent or designee shall notify the parents/guardians of the affected students as soon as possible and at least one month before the scheduled minimum day. (Education Code 48980)

(cf. 5145.6 - Parental Notifications)

If a school will be used as a polling place on an election day, the Board shall determine whether to continue school in session, designate the day for staff training and development, or close the school to students and non-classified staff. (Elections Code 12283)

(cf. 1400 – Relations Between Governmental Agencies and the Schools)
(cf. 5113 – Absences and Excuses)

**OAK PARK UNIFIED SCHOOL DISTRICT
BOARD POLICY**

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Series 6000

Instruction

BP 6111(b)

Legal Reference:

EDUCATION CODE

37200-37202 School calendar

37220-37221 Holidays

37252-37253 Summer school

37300-37303 Year-Round School Demonstration Project

37600-37672 Continuous school programs: year-round schools, especially:

37618 School calendar

37700-37707 Four-day week

41422 Schools not maintained for 175 days

41530-41532 Professional Development Block Grant

46200-46206 Incentives for longer instructional day and year

46300 Method of computing ADA

48980 Notice at beginning of term

REPEALED EDUCATION CODE FOR CATEGORICAL PROGRAMS

44579-44579.6 Instructional Time and Staff Development Reform Program

ELECTIONS CODE

12283 School closures, election days

COURT DECISIONS

Butt v. State of California, (1992) 4 Cal 4th 668

PUBLIC EMPLOYMENT RELATIONS BOARD DECISIONS

Davis Joint Unified School District, (1984) PERB Decision No. 474

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

California Public Employment Relations Board: <http://www.perb.ca.gov>

Secretary of State's Office: <http://www.ss.ca.gov>

Adopted: 4-26-78

Amended: 4-18-79, 11-19-80, 9-17-02, 2-17-10

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~NOVEMBER 15, 2011~~ ~~DECEMBER 6, 2011~~ JANUARY 17, 2012
~~FEBRUARY 21, 2012~~ MARCH 6, 2012 MARCH 20, 2012

**SUBJECT: C.5.d. APPROVE AMENDMENT TO BOARD POLICY 7310 – NAMING
 OF FACILITY – ~~First~~ Second Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 7310 – Naming of Facility?

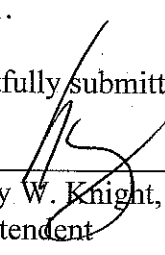
BACKGROUND: Board Policy 7310 includes a new section on “Naming Rights” which authorizes the board to enter into a written agreement granting any person or entity the right to name any district building or facility. Section on “Memorials” expanded to including commemorative trees, monuments, or other district facilities. Board Policy 7310 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 7310 – Naming of Facility.
2. Do not amend Board Policy 7310 – Naming of Facility.
3. Adopt a modified version of the amendment to Board Policy 7310 – Naming of Facility.

RECOMMENDATION: Approval of Alternative #1.

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

| VOTE: | AYES | NOES | ABSTAIN | ABSENT |
|-------------|-------|-------|---------|--------|
| Iceland | _____ | _____ | _____ | _____ |
| Laifman | _____ | _____ | _____ | _____ |
| Pallant | _____ | _____ | _____ | _____ |
| Rosen | _____ | _____ | _____ | _____ |
| Yeoh | _____ | _____ | _____ | _____ |
| Student Rep | _____ | _____ | _____ | _____ |

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 7000

Facilities

BP 7310(a)

Naming of Facility

It is the intent of the Governing Board that a name be selected for each new school early in the planning process. The Board of Education will make its selection from names suggested by students.

All names shall relate to the geography, ecology, anthropology, or history of the Oak Pak area. The following criteria should also be considered in the selection of a name:

1. Not more than four syllables
2. A name that is easily pronounced
3. A name that is easily spelled
4. A word not easily debased by slang use

The Governing Board places the following limitations on names suggested, and will not accept any suggested names which violate these limitations:

1. No school facility will be named for a living person.
2. No school facility will be given the name of a commercial development unless the name existed in the area prior to the development.

Dedication of Facility

There shall be a formal public dedication of all new schools and major additions to existing schools.

Any name adopted for any new school may not be so similar to the name of any existing district school as to result in confusion to members of the community.

Before adopting any proposed name, the Board may hold a public hearing at which members of the public will be given an opportunity to provide input.

(cf. 9320 – Meetings and Notices)

**OAK PARK UNIFIED SCHOOL DISTRICT
BOARD POLICY**

Series 7000

Facilities

BP 7310(b)

Memorials

Upon request, the Board may consider planting commemorative trees, erecting monuments, or dedicating building, parts of buildings, athletic fields, gardens, or other district facilities, in memory of deceased students, staff members, community members, and benefactors of the district.

Legal Reference:

EDUCATION CODE

35160 Authority of governing boards

Adopted: 11-16-77

Amended: 2-2-83, 9-4-84, 3-16-93, 3-20-01, 9-17-02

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: MARCH 20, 2012

SUBJECT: C.5.c APPROVE AMENDMENT TO BOARD POLICY 6146.1 – HIGH SCHOOL GRADUATION REQUIREMENTS –First Reading

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 6146.1 – High School Graduation Requirements?

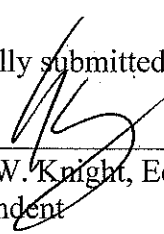
BACKGROUND: Board Policy 6146.1 is being submitted for revision to reflect request by Oak View High School to reduce students who attend Oak View High School requirement from 30 to 20 credits of Science to meet the High School Graduation requirement.

ALTERNATIVES:

1. Approve the amendment to Board Policy 6146.1 – High School Graduation Requirements.
2. Do not amend Board Policy 6146.1 – High School Graduation Requirements.
3. Adopt a modified version of the amendment to Board Policy 6146.1 – High School Graduation Requirements.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

| VOTE: | AYES | NOES | ABSTAIN | ABSENT |
|-------------|-------|-------|---------|--------|
| Iceland | _____ | _____ | _____ | _____ |
| Laifman | _____ | _____ | _____ | _____ |
| Pallant | _____ | _____ | _____ | _____ |
| Rosen | _____ | _____ | _____ | _____ |
| Yeoh | _____ | _____ | _____ | _____ |
| Student Rep | _____ | _____ | _____ | _____ |

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6146.1(a)

High School Graduation Requirements

The Governing Board desires to prepare all students to obtain a high school diploma to enable them to take advantage of opportunities for postsecondary education and/or employment.

(cf. 5127 - Graduation Ceremonies and Activities)

(cf. 5147 - Dropout Prevention)

(cf. 5149 - At-Risk Students)

(cf. 6143 - Courses of Study)

(cf. 6146.3 - Reciprocity of Academic Credit)

Course Requirements

To obtain a high school diploma, students shall complete at least the following courses in grades 9-12, with each course being one year unless otherwise specified:

1. Forty (40) semester credits in English
2. Thirty-five (35) semester credits of social science to include: ten (10) semester credits of United States history and geography; ten (10) semester credits of world history, culture, and geography; five (5) semester credits in American government and civics; five (5) semester credits in economics; and five (5) credits of world geography. (Education Code 51225.3)
3. Five (5) semester credits of health education.
4. Thirty (30) semester credits of science including biological and physical sciences (Education Code 51225.3) ***Students attending Oak View High School must complete twenty (20) semester credits of science including life science and physical science. An Oak View High school student may elect to complete ten (10) extra credits of science, including one year of global science, and be recognized as graduating with a "special emphasis in science".***

(cf. 6142.93 - Science Instruction)

5. Thirty (30) semester credits of mathematics including ten (10) semester credits of Algebra I (or twenty (20) semester credits of Algebra 1A and 1B ten (10) each) and ten (10) credits of geometry.

At least one mathematics course, or a combination of the two mathematics courses required for completion in grades 9-12, shall meet or exceed state academic content standards for Algebra 1. (Education Code 51224.5)

Completion, prior to grade 9, of algebra coursework that meets or exceeds state academic content standards shall satisfy the algebra coursework requirement, but shall not exempt a student from the requirement to complete three mathematics courses in grades 9-12. (Education Code

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6146.1(b)

51224.5)

*(cf. 6011 – Academic Standards)**(cf. 6142.92 – Mathematics Instruction)*

6. Twenty (20) semester credits of physical education including ten (10) credits of 9th grade physical education. (Education Code 51225.3)

(cf. 6142.7 – Physical Education)

7. Ten (10) semester credits of visual or performing arts, foreign language, or American Sign Language. (Education Code 51225.3)

*(cf. 6142.2 – World/Foreign Language Instruction)**(cf. 6142.6 – Visual and Performing Arts Education)*

8. Five (5) semester credits of practical skills (industrial arts, technology education [beyond required], journalism, yearbook, auto, architectural, or vocational education).

*(cf. 6178 – Career Technical Education)**(cf. 6178.2 – Regional Occupational Center/Program)*

9. Five (5) semester credits of computer education course.

10. Five (5) semester credits of a life skills course in senior year.

11. Fifty-five (55) additional semester credits to total two hundred and forty (240). All freshmen and sophomore students will complete a standards based guidance program to develop a personal learning plan.

Because the prescribed course of study may not accommodate the needs of some students, the Board shall provide alternative means for the completion of prescribed courses in accordance with law.

*(cf. 6146.11 – Alternative Credits Toward Graduation)**(cf. 6146.2 – Certificate of Proficiency/High School Equivalency)*

The Superintendent or designee shall exempt or waive specific course requirements for foster youth or children of military families in accordance with Education Code 51225.3 and 49701

*(cf. 6173.1 – Education for Foster Youth)**(cf. 6173.2 – Education for Children of Military Families)*

High School Exit Exam

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6146.1(c)

As a condition of high school graduation, each student completing grade 12 shall have successfully passed the state exit examination in language arts and mathematics unless he/she receives a waiver or exemption. (Education Code 60851, 60859)

(cf. 6146.4 - Differential Graduation and Competency Standards for Students with Disabilities)

(cf. 6159 - Individualized Education Program)

(cf. 6162.52 - High School Exit Examination)

Supplemental instruction shall be offered to any student in grade 7-12 who does not demonstrate "sufficient progress," as defined in BP 6179 – Supplemental Instruction, toward passing the exit examination. (Education Code 37252, 60851)

(cf. 6176 - Weekend/Saturday Classes)

(cf. 6177 - Summer School)

(cf. 6179 - Supplemental Instruction)

Students who have not passed one or both parts of the exit exam by the end of grade 12 shall have the opportunity to receive intensive instruction and services for up to two consecutive academic years after completion of grade 12 or until they have passed both parts of the exam, whichever comes first. (Education Code 37254)

(cf. 1312.4 - Williams Uniform Complaint Procedures)

(cf. 6164.2 - Guidance/Counseling Services)

In addition to intensive remedial instructional, the district shall offer students who have passed all state and local graduation requirements except one or both parts of the exit exam the following options for two years beyond their regular senior year or until they pass the exam, whichever occurs first: free attendance at specialized High School Exit Exam classes at Conejo Valley Adult School.

(cf. 6158 – Independent Study)

(cf. 6184 – Continuation Education)

The Superintendent or designee shall regularly report to the Board regarding the number of students who have fulfilled all local and state graduation requirements except for the passage of the exit exam and the resources that have been offered to such students.

Certificates of Completion

Students who have passed all the district's course requirements by the end of their senior year but are unable to pass the high school exit examination shall receive a certificate of completion.

The Superintendent or designee shall regularly report to the Board regarding the number of students receiving a certificate of completion and the resources that have been offered to such students.

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6146.1(d)

Legal Reference:**EDUCATION CODE**

35186 Williams Uniform Complaint Procedures
 37252 Supplemental instructional programs
 37254 Supplemental instruction based on failure to pass exit exam by end of grade 12
 37254.1 Requirement students participation in supplemental instruction
 47612 Enrollment in charter school
 48200 Compulsory attendance
 48412 Certificate of proficiency
 48430 Continuation education schools and classes
 48645.5 Acceptance of coursework
 48980 Notification of parent/guardian
 49701 Interstate Compact on Educational Opportunity for Military Children
 51224 Skills and knowledge required for adult life
 51224.5 Algebra instruction
 51225.3 Requirements for graduation
 51225.5 Honorary diplomas; foreign exchange students
 51228 Graduation requirements
 51240-51246 Exemptions from requirements
 51250-51251 Assistance to military dependents
 51410-51412 Diplomas
 51420-51427 High school equivalency certificates
 51450-51455 Golden State Seal Merit Diploma
 51745 Independent study restrictions
 52378 Supplemental school counseling program
 56390-56392 Recognition for educational achievement, special education
 60850-60859 High school exit exam
 66204 Certification of high school courses as meeting university admissions criteria

CODE OF REGULATIONS, TITLE 5

1600-1651 Graduation of pupils from grade 12 and credit toward graduation

COURT DECISIONS

O'Connell v. Superior Court (Valenzuela), (2006) 141 Cal.App.4th 1452

Management Resources:**WEB SITES**

California Department of Education, High School: <http://www.cde.ca.gov/ci/gs/hs>
 CSBA: <http://www.csba.org>
 University of California, List of Approved a-g Courses:
<http://www.universityofcalifornia.edu/admissions/freshman/requirements>

Adopted: 4-26-78

Amended: 2-5-91, 8-14-01, 9-17-02, 3-22-05, 2-21-06, 2-17-10

Oak View High School

Graduation Requirements-Proposed Revision January 2012

Rationale

We have reviewed the graduation requirements for Las Virgenes and Conejo Unified. Both districts have a total of 230 credits required, including two years of science-physical and life science.

Students from these districts, who might consider Oak View, would arrive already "behind" ten credits, as our requirement is 240. These students also arrive behind in science, as their district does not require global science.

Oak Park High School students considering our program would potentially have enhanced confidence and motivation to enroll if the credit total for graduation is a bit less for Oak View. The path to credit recovery and to a diploma will feel more attainable.

Further, our program, as most continuation schools, is not designed to offer many electives, as most of our class time is meeting the core academic requirements. Students need to complete many of the required 54 elective credits off-campus. We would like to provide a more optimistic mindset among potential students, both district and permit students, for choosing Oak View.

Oak View staff and our site council set forth the following proposal.

Proposal

For the consideration of our Board, we propose to establish 230 total credits as the OVHS requirement; and we propose to reduce the science requirement to twenty credits (life science 10 and physical science 10). *A student can elect to complete 10 extra credits, including one year of global science and be recognized as graduating with a "special emphasis in science."*

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

**DATE: ~~SEPTEMBER 20, 2011~~ ~~OCTOBER 18, 2011~~ ~~NOVEMBER 15, 2011~~
~~DECEMBER 6, 2011~~ ~~JANUARY 17, 2012~~ ~~FEBRUARY 21, 2012~~ ~~MARCH 6, 2012~~ ~~MARCH 20, 2012~~**

**SUBJECT: C.5.f. APPROVE AMENDMENT OF BOARD POLICY 5022 – STUDENT
AND FAMILY PRIVACY RIGHTS – First Reading**

ISSUE: Should the Board of Education approve amendment of Board Policy 5022 – Student and Family Privacy Rights?

BACKGROUND: Board Policy 5022 is a mandated policy being revised and reorganized to address certain privacy issues related to students and/or their parents/guardians, including the administration of surveys and physical exams/screenings, parent/guardian rights to inspect instructional materials, and the collection of personal information for marketing purposes. Board Policy 5022 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment of Board Policy 5022 – Student and Family Privacy Rights.
2. Do not approve the amendment Board Policy 5022 – Student and Family Privacy Rights.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

| VOTE: | AYES | NOES | ABSTAIN | ABSENT |
|-------------|-------|-------|---------|--------|
| Iceland | _____ | _____ | _____ | _____ |
| Laifman | _____ | _____ | _____ | _____ |
| Pallant | _____ | _____ | _____ | _____ |
| Rosen | _____ | _____ | _____ | _____ |
| Yeoh | _____ | _____ | _____ | _____ |
| Student Rep | _____ | _____ | _____ | _____ |

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5022(a)

Student And Family Privacy Rights

The Governing Board *respects the rights of district students and their parents/guardians with regard to the privacy of their personal beliefs and the confidentiality of their* believes that personal information. *The Superintendent or designee shall develop regulations to ensure compliance with law when the district requests, retains, discloses, or otherwise uses the personal information of its students and their families.* concerning district students and their families should be kept private in accordance with law.

(cf. 0000—Vision)

(cf. 0100—Philosophy)

(cf. 0200—Goals for the School District)

(cf. 5020 - Parent Rights and Responsibilities)

(cf. 5021 - Noncustodial Parents)

(cf. 5125 - Student Records)

(cf. 5125.1 - Release of Directory Information)

(cf. 6000—Concepts and Roles)

(cf. 6162.8 - Research)

Collection of Personal Information for Marketing Purposes

~~The Board prohibits district staff from administering or distributing of student information for marketing purposes, except to the military.~~

The regulations shall, at a minimum, address the following: (20 USC 1232h)

- 1. Whether the district may collect the personal information of students for marketing or sale*
- 2. How the district will administer surveys that may request information about the personal beliefs and practices of students and their families*
- 3. The rights of parents/guardians to inspect:*
 - a. Survey instruments requesting information about their personal beliefs and practices or those of their children*
 - b. Instructional materials used as part of their children's education curriculum*
- 4. Whether the district may administer any nonemergency invasive physical examination or screening*
- 5. Notifications that the district will provide to students and parents/guardians with respect to their privacy rights*

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5022(b)

The Superintendent or designee will consult with parents/guardians regarding the development of the procedures. (20 USC 1232h)

(cf. 0420 – School Plans/Site Councils)

(cf. 1220 – Citizen Advisory Committee)

(cf. 1230 – School-Connected Organizations)

Legal Reference:

EDUCATION CODE

49073.5 Release of information to military services representatives; release of telephone numbers

49076 Access to records by persons without written parental consent or under judicial order

49450-49457 Physical examinations

49602 Confidentiality of pupil information

51101 Parents Rights Act of 2002

51513 *Test, questionnaire, survey, or examination concerning* personal beliefs

51938 Sexual Health and HIV/AIDS Prevention Education Act; notice and parental excuse

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act

1232h Protection of pupil rights

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

CDE: <http://www.cde.ca.gov>

USDOE, Family Policy Compliance Office: <http://www.ed.gov/offices/OM/fpco/>

Adopted: 9-17-02

Amended: 5-18-04

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

**DATE: ~~NOVEMBER 15, 2011~~ ~~DECEMBER 6, 2011~~ ~~JANUARY 17, 2012~~
~~FEBRUARY 21, 2012~~ ~~MARCH 6, 2012~~ **MARCH 20, 2012****

**SUBJECT: C.5.g. APPROVE AMENDMENT TO BOARD POLICY 3100 – BUDGET –
 First Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 3100 – Budget?

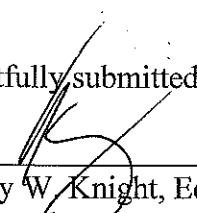
BACKGROUND: Board Policy 3100 is be revised to reflect new law SB 70 which extends the timeline for restoring the level of reserves to the level specific in state regulations and new law AB 114 which requires districts, for the 2011-12 fiscal year, to base their budget on the same level of state revenues received in the 2010-11 fiscal year. Board 3100 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 3100 – Budget.
2. Do not amend Board Policy 3100 – Budget.
3. Adopt a modified version of the amendment to Board Policy 3100 – Budget.

RECOMMENDATION:
 Approval of Alternative #1.

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

| VOTE: | AYES | NOES | ABSTAIN | ABSENT |
|-------------|-------|-------|---------|--------|
| Iceland | _____ | _____ | _____ | _____ |
| Laifman | _____ | _____ | _____ | _____ |
| Pallant | _____ | _____ | _____ | _____ |
| Rosen | _____ | _____ | _____ | _____ |
| Yeoh | _____ | _____ | _____ | _____ |
| Student Rep | _____ | _____ | _____ | _____ |

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 3000

Business and Non-Instructional Operations

BP 3100(a)

Budget

The Governing Board recognizes its critical responsibility for adopting a sound budget for each fiscal year that is aligned with the district's vision, goals and priorities. The district budget shall guide administrative decisions and actions throughout the year and serve as a tool for monitoring the fiscal health of the district.

(cf. 0000 - Vision)

(cf. 3000 - Concepts and Roles)

(cf. 3300 - Expenditures and Purchases)

(cf. 3460 - Financial Reports and Accountability)

(cf. 9000 - Role of the Board)

The district budget shall show a complete plan and itemized statement of all proposed expenditures and all estimated revenues for the ~~current year and two subsequent years, and~~ include **following fiscal year, together with** a comparison of revenues and expenditures for the current fiscal year. The budget shall also include the appropriations limit and the total annual appropriations subject to limitation as determined pursuant to Government Code 7900-7914. (Education Code 42122)

Budget Development and Adoption Process

The Superintendent or designee shall establish an annual budget development process and calendar in accordance with the single budget adoption process described in Education Code 42127(i). He/she shall annually notify the County Superintendent of Schools of the district's decision to use the single budget adoption process in the subsequent year.

In order to provide guidance in the development of the budget, the Board shall annually establish budget priorities based on identified district needs and goals and on realistic projections of available funds.

The Superintendent or designee shall oversee the preparation of a proposed district budget for approval by the Board and shall involve appropriate staff at all levels in the development of budget projections.

The Board encourages public input in the budget development process and shall hold public hearings and meetings in accordance with Education Code 42103 and 42127.

(cf. 9320 - Meetings and Notices)

(cf. 9322 - Agenda/Meeting Materials)

(cf. 9323 - Meeting Conduct)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 3000

Business and Non-Instructional Operations

BP 3100(b)

The budget that is formally adopted by the Board shall be in the format prescribed by the Superintendent of Public Instruction. The Superintendent or designee may supplement this format with additional information as necessary to effectively communicate the budget to the Board, staff, and public.

Budget Advisory Committee

The ~~Board and/or the~~ Superintendent or designee may appoint a budget advisory committee composed of staff, Board representatives, and/or members of the community.

The committee shall develop recommendations during the budget development process and its duties shall be assigned each year based on district needs. All recommendations of the committee shall be advisory only and shall not be binding on the Board or the Superintendent or designee.

(cf. 1220 - Citizen Advisory Committees)

(cf. 2230 - Representative and Deliberative Groups)

(cf. 3350 - Travel Expenses)

(cf. 9130 - Board Committees)

(cf. 9140 - Board Representatives)

Budget Criteria and Standards

In developing the district budget, the Board shall analyze criteria and standards adopted by the State Board of Education which address estimation of funded average daily attendance (ADA), projected enrollment, ratio of ADA to enrollment, projected revenue limit, salaries and benefits, other revenues and expenditures, facilities maintenance, deficit spending, fund balance, and reserves. The budget review shall also identify supplemental information regarding contingent liabilities, use of one-time revenues for ongoing expenditures, use of ongoing revenues for one-time expenditures, contingent revenues, contributions, long-term commitments, unfunded liabilities, and the state of labor agreements. (Education Code 33127, 33128, 33129; 5 CCR 15440-15451)

The Board shall establish and maintain a general fund reserve for economic uncertainty that meets or exceeds the requirements of *law. 5-CCR-15450. (Education Code 33128.3; 5 CCR 15440)*

The Board may establish other budget assumptions or parameters which may take into consideration the stability of funding sources, legal requirements and constraints on the use of funds, anticipated increases and/or decreases in the cost of services and supplies, categorical program requirements, and any other factors necessary to ensure that the budget is a realistic

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 3000

Business and Non-Instructional Operations

BP 3100(c)

plan for district revenues and expenditures.

(cf. 3110 – Transfer of Funds)

Fund Balance

The district shall classify fund balances in compliance with Governmental Accounting Standards Board (GASB) Statement 54 as follows:

- 1. Non spendable fund balance includes amounts that are not expected to be converted to cash, such as resources that are not in a spendable form (e.g., inventories and prepaids) or that are legally or contractually required to be maintained intact.*
- 2. Restricted fund balance includes amounts constrained to specific purposes by their providers or by law.*
- 3. Committed fund balance includes amounts constrained to specific purposes by the Board.*

For this purpose, all commitments of funds shall be approved by a majority vote of the Board. The constraints shall be imposed no later than the end of the reporting period of June 30, although the actual amounts may be determined subsequent to that date but prior to the issuance of the financial statements.

- 4. Assigned fund balance includes amounts which the Board or its designee intends to use for a specific purpose.*

The Board delegates authority to assign funds to the assigned fund balance to the Superintendent or designee and authorizes the assignment of such funds to be made any time prior to the issuance of the financial statements.

- 5. Unassigned fund balance includes amounts that are available for any purpose.*

When multiple types of funds are available for an expenditure, the district shall first utilize funds from the restricted fund balance as appropriate, then from the committed fund balance, then from the unassigned fund balance, and lastly from the unassigned fund balance.

To protect the district against unforeseen circumstances such as revenue shortfalls and unanticipated expenditures, the Board intends to maintain a minimum unassigned fund balance which includes a reserve for economic uncertainties equal to at least two months of

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 3000

Business and Non-Instructional Operations

BP 3100(d)

general fund operating expenditures, or 17 percent of general fund expenditures and other financing uses.

If the unassigned fund balance falls below this level due to an emergency situation, unexpected expenditures, or revenue shortfalls, the Board shall develop a plan to recover the fund balance which may include dedicating new unrestricted revenues, reducing expenditures, and/or increasing revenues or pursuing other funding sources.

Long-Term Financial Obligations

The district's current-year budget and multi-year projections shall include adequate provisions for addressing the district's long-term financial obligations, including, but not limited to, long-term obligations resulting from collective bargaining agreements, financing of facilities projects, unfunded or future liability for retiree benefits, and accrued workers' compensation claims.

(cf. 4141/4241 – Collective Bargaining Agreement)

(cf. 4143/4243 – Negotiations/Consultation)

(cf. 4154/4254/4354 – Health and Welfare Benefits)

(cf. 7210 – Facilities Financing)

(cf. 9250 – Remuneration, Reimbursement and Other Benefits)

Budget Amendments

Whenever revenues and expenditures change significantly throughout the year, the Superintendent or designee shall recommend budget amendments to ensure accurate projections of the district's net ending balance. When final figures for the previous year budget are available, this information shall be used as soon as possible to update the current-year budget's beginning balance and projected revenues and expenditures.

In addition, budget amendments shall be submitted for Board approval when the state budget is adopted, collective bargaining agreements are accepted, district income declines, increased revenues or unanticipated savings are made available to the district, program proposals are significantly different from those approved during budget adoption, interfund transfers are needed to meet actual program expenditures, and/or other significant changes occur that impact budget projections.

Legal Reference:

EDUCATION CODE

1240 Duties of county superintendent of schools

33127-33131 Standards and criteria for local budgets and expenditures

35035 Powers and duties of superintendent

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 3000

Business and Non-Instructional Operations

BP 3100(e)

35161 Powers and duties, generally, of governing boards
 42103 Public hearing on proposed budget; requirements for content of proposed budget
 42122-42129 Budget requirements
 42130-42134 Financial certifications
42140-42141 Disclosure of fiscal obligations
 42602 Use of unbudgeted funds
 42605 Tier 3 categorical flexibility
 42610 Appropriation of excess funds and limitation thereon
 44518-44519.2 Chief business officer training program
 45253 Annual budget of personnel commission
 45254 First year budget of personnel commission
GOVERNMENT CODE
 7900-7914 Expenditure limitations
CODE OF REGULATIONS, TITLE 5
 15060 Standardized account code structure
 15440-15452 Criteria and standards for school district budgets

Management Resources:

CSBA PUBLICATIONS

Maximizing School Board Governance: Budget Planning and Adoption, 2006

Maximizing School Board Governance: Understanding District Budgets, 2006

School Finance CD-ROM 2005

CDE PUBLICATIONS

California School Accounting Manual

New Requirements for Reporting Fund Balance in Governmental Funds, January 7, 2011

FISCAL CRISIS AND MANAGEMENT ASSISTANCE TEAM PUBLICATIONS

Fiscal Oversight Guide for AB 1200, AB 2756 and Subsequent Related Legislation, September 2006

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Best Practice: Appropriate Level of Unrestricted Fund Balance in the General Fund, 2009

GOVERNMENTAL ACCOUNTING STANDARDS BOARD

Statement 54, Fund Balance Reporting and Governmental Fund Type Definitions, March 2009

Statement 45, Accounting and Financial Reporting by Employers for Post-employment Benefits Other Than Pensions, June 2004

Statement 34, Basic Financial Statements and Management's Discussion and Analysis – For State and Local Governments, June 1999

WEB SITES

CSBA: <http://www.csba.org>

Association of California School Administrators: <http://www.acsa.org>

California Department of Education, Finance and Grants: <http://www.dec.ca.gov/fg>

California Department of Finance: <http://www.dof.ca.gov>

Fiscal Crisis and Management Assistance Team: <http://www.fcmat.org>

Government Finance Officers Association: <http://www.gfoa.org>

Governmental Accounting Standards Board: <http://www.gasb.org>

Legislative Analysts' Office: <http://www.lao.ca.gov>

School Services of California: <http://www.sscal.com>

Adopted: 7-23-80

Amended: 5-1-89, 10-19-83, 6-4-02, 9-17-02, 12-16-03, 3-22-05, 3-17-09, 4-20-10

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: MARCH 20, 2012

**SUBJECT: C.5.h. APPROVE AMENDMENT TO BOARD POLICY 0450 –
COMPREHENSIVE SAFETY PLAN - First Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 0450 – Comprehensive Safety Plan?

BACKGROUND: Board Policy 0450 is being updated to reflect new law (AB 680) which authorizes district administrators rather than school site counsels to develop those portions of the comprehensive safety plan that include tactical responses to criminal incidents on school sites that may result in death or serious bodily injury and allows boards to prohibit public disclosure of those strategies. Board Policy 0450 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 0450 – Comprehensive Safety Plan.
2. Do not amend Board Policy 0450 – Comprehensive Safety Plan.
3. Adopt a modified version of the amendment to Board Policy 0450 – Comprehensive Safety Plan.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

| VOTE: | AYES | NOES | ABSTAIN | ABSENT |
|-------------|-------|-------|---------|--------|
| Iceland | _____ | _____ | _____ | _____ |
| Laifman | _____ | _____ | _____ | _____ |
| Pallant | _____ | _____ | _____ | _____ |
| Rosen | _____ | _____ | _____ | _____ |
| Yeoh | _____ | _____ | _____ | _____ |
| Student Rep | _____ | _____ | _____ | _____ |

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 0000

Philosophy, Goals, Objectives & Comprehensive Plans

BP 0450(a)

Comprehensive Safety Plan

The Governing Board recognizes that students and staff have the right to a safe and secure campus where they are free from physical and psychological harm. The Board is fully committed to maximizing school safety and to creating a positive learning environment that teaches **includes** strategies for violence prevention and emphasizes high expectations for student conduct, responsible behavior and respect for others.

(cf. 0410 – Nondiscrimination in District Programs and Activities)

(cf. 0510 – School Accountability Report Card)

(cf. 1312.3 – Uniform Complaint Procedures)

(cf. 3515 – Campus Security)

(cf. 3515.2 – Disruptions)

(cf. 5131 – Conduct)

(cf. 5131.4 – Student Disturbances)

(cf. 5131.7 – Weapons and Dangerous Instruments)

(cf. 5137 – Positive School Climate)

(cf. 5138 – Conflict Resolution/Peer Mediation)

(cf. 5144 – Discipline)

(cf. 5144.1 – Suspension and Expulsion/Due Process)

(cf. 5144.2 – Suspension and Expulsion/Due Process (Students with Disabilities))

(cf. 5145.3 – Nondiscrimination/Harassment)

(cf. 5145.7 – Sexual Harassment)

(cf. 5145.9 – Hate-Motivated Behavior)

The school site council at each district school shall write and develop a comprehensive school safety plan relevant to the needs and resources of that particular school. ***New school campuses shall develop a safety plan within one year of initiating operations.*** (Education Code 32281, 32286)

(cf. 0420 – School Plans/Site Councils)

(cf. 1220 – Citizen Advisory Committees)

The ***school safety*** plan shall take into account the school's staffing, available resources and building design, as well as other factors unique to the site.

~~Each school shall review and update its safety plan by March 1 of each year. New school campuses shall develop a safety plan within one year of initiating operations.~~ (Education Code 32286)

Each school shall forward the ***it's comprehensive*** safety plan to the Board for approval. (Education Code 32288)

The comprehensive safety plan(s) shall be reviewed and updated by March 1 of year year. (Education Code 32286)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 0000

Philosophy, Goals, Objectives & Comprehensive Plans

BP 0450(b)

The Board shall review the comprehensive districtwide and/or school safety plan(s) in order to ensure compliance with state law, Board policy and administrative regulation **and shall approve the plan(s) at a regular scheduled meeting.**

(cf. 0500 – Accountability)

(cf. 9320 – Meeting and Notices)

By October 15 of each year, the Superintendent or designee shall notify the California Department of Education of any schools that have not complied with the requirements of Education Code 32281. (Education Code 32281)

(cf. 1312.3 – Uniform Complaint Procedures)

Tactical Response Plan

Notwithstanding the process described above, any portion of a comprehensive safety plan that includes tactical responses to criminal incidents that may result in death or serious bodily injury at the school site, including steps to be taken to safeguard students and staff, secure the affected school premises, and apprehend the criminal perpetrator(s), shall be developed by district administrators in accordance with Education Code 32281. In developing such strategies, district administrators shall consult with law enforcement officials and with a representative of an employee bargaining unit, if he/she chooses to participate.

When reviewing the tactical response plan, the Board may meet in closed session to confer with law enforcement officials, provided that any vote to approve the tactical response plan is announced in open session following the closed session. (Education Code 32281)

(cf. 4119.23/4219.23/4319.23 – Unauthorized Release of Confidential/Privileged Information)

(cf. 9011 – Disclosure of Confidential/Privileged Information)

(cf. 9321 – Closed Session Purposes and Agendas)

(cf. 9321.1 – Closed Session Actions and Reports)

Public Access to Safety Plan(s)

The Superintendent or designee shall ensure that an updated file of all safety-related plans and materials is readily available for inspection by the public. (Education Code 32282)

(cf. 1340 – Access to District Records)

However, those portions of the comprehensive safety plan that include tactical responses to criminal incidents shall not be publicly disclosed.

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 0000

Philosophy, Goals, Objectives & Comprehensive Plans

BP 0450(c)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of sex discrimination

32260-32262 Interagency School Safety Demonstration Act of 1985

32270 School safety cadre

32280-32289 School safety plans

32290 Safety devices

35147 School site councils and advisory committees

35183 School dress code; uniforms

35291 Rules

35291.5 School-adopted discipline rules

35294.10-35294.15 School Safety and Violence Prevention Act

41510-41514 School safety and consolidated grant

48900-48927 Suspension and expulsion

48950 Speech and other communication

49079 Notification to teacher; student who has committed acts constituting grounds for suspension or expulsion

67381 Violent crime, definition

PENAL CODE**422.55 Definition of hate crime****626.8 Disruptions**

11164-11174.3 Child Abuse and Neglect Reporting Act

CALIFORNIA CONSTITUTION

Article 1, Section 28(c) Right to Safe Schools

CODE OF REGULATIONS, TITLE 5

11987-11987.7 School Community Violence Prevention Program Requirements

11992-11993 Definition, persistently dangerous schools

UNITED STATES CODE, TITLE 20

7101-7165 Safe and Drug Free Schools and Communities, especially:

7114 Application for local education agencies

7912 Transfers from persistently dangerous schools

UNITED STATES CODE, TITLE 42

12101-12213 Americans with Disabilities Act

Management Resources:

CSBA PUBLICATIONS***Safe Schools: Strategies for Governing Boards to Ensure Student Success, Third Edition, October 2011******Community Schools: Partnerships Supporting Students, Families and Communities, Policy Brief, October 2010******Cyberbullying: Policy Considerations for Boards, Policy Brief, July 2010******Providing a Safe, Nondiscriminatory School Environment for All Students, Policy Brief, April 2010******911: A Manual for Schools and the Media During a Campus Crisis, 2001******Protecting Our Schools: Governing Board Strategies to Combat School Violence, 1999*****CDE PUBLICATIONS*****Safe Schools: A Planning Guide for Action, 2002*****U.S. DEPARTMENT OF EDUCATION PUBLICATIONS*****Practical Information on Crisis Planning: A Guide for Schools and Communities, January 2007******Early Warning, Timely Response: A Guide to Safe Schools, August 1998*****U.S. SECRET SERVICE AND U.S. DEPARTMENT OF EDUCATION PUBLICATIONS*****Threat Assessment in Schools: A Guide to Managing Threatening Situations and to Creating Safe School Climates, 2002*****WEB SITES**CSBA: <http://www.csba.org>California Department of Education, Safe Schools : <http://www.cde.ca.gov/lss/ss>

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 0000

Philosophy, Goals, Objectives & Comprehensive Plans

BP 0450(d)

California Office of Emergency Services: <http://www.oes.ca.gov>

California Emergency Management Agency: <http://www.calema.ca.gov>

California Healthy Kids Survey: <http://chks.wested.org>

Centers for Disease Control and Prevention: <http://www.cdc.gov/ViolenceProtection>

California Seismic Safety Commission: <http://www.seismic.ca.gov>

Center for Effective Collaboration and Practice: <http://cecp.air.org>

Federal Bureau of Investigation: <http://www.fbi.gov>

National Alliance for Safe Schools: <http://www.safeschools.org>

National School Safety Center: <http://www.schoolsafety.us>

U.S. Department of Education, Safe Schools: <http://www.ed.gov/about/offices/list/osep/gtss.html>

U.S. Secret Service, National Threat Assessment Center: http://www.secretservice.gov/natc_ssi.shtml

Adopted: 12-4-01

Amended: 9-17-02, 3-22-05, 3-08

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: MARCH 20, 2012

**SUBJECT: C.5.i. APPROVE AMENDMENT TO BOARD POLICY 2121 –
SUPERINTENDENT'S CONTRACT - First Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 2121 – Superintendent's Contract?

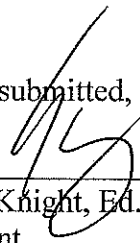
BACKGROUND: Board Policy 2121 is being updated to reflect new law (AB1344) which prohibits the automatic renewal of the superintendent's contract with a provision for automatic increase that exceeds the cost-of-living adjustment and requires any contract executed or renewed after January 2012 to include a provision requiring the superintendent to reimburse the district for paid leave salary or cash settlement in the event he/she is convicted of a crime involving an abuse of his/her position. Board Policy 2121 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 2121 – Superintendent's Contract.
2. Do not amend Board Policy 2121 – Superintendent's Contract.
3. Adopt a modified version of the amendment to Board Policy 2121 – Superintendent's Contract.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

| VOTE: | AYES | NOES | ABSTAIN | ABSENT |
|-------------|-------|-------|---------|--------|
| Iceland | _____ | _____ | _____ | _____ |
| Laifman | _____ | _____ | _____ | _____ |
| Pallant | _____ | _____ | _____ | _____ |
| Rosen | _____ | _____ | _____ | _____ |
| Yeoh | _____ | _____ | _____ | _____ |
| Student Rep | _____ | _____ | _____ | _____ |

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 2000

Administration

BP 2121(a)

Superintendent's Contract

In approving employment contracts with the Superintendent, the Governing Board wishes to encourage the Superintendent's long-term commitment to the district and community while carefully considering the financial and legal implications of the contract in order to protect the district from any potentially adverse obligations.

The Governing Board believes that the Superintendent's employment contract should outline the framework through which the Board and Superintendent are to work together to achieve district goals and objectives. When approving the Superintendent's employment contract, the Board shall consider the need for stability in district administration and shall ensure the best use of district resources.

(cf. 2120 - Superintendent Recruitment and Selection)

(cf. 4312.1 - Contracts)

(cf. 9000 - Role of the Board)

The contract shall be reviewed by the district's legal counsel and shall, at a minimum, include the following:

1. The general duties and responsibilities of the position

(cf. 2110 - Superintendent Responsibilities and Duties)

2. The duration of the contract, which shall be for no more than four years pursuant to Education Code 35031.

3. The salary, benefits, and other compensation for the position

(cf. 4154/4254/4354 - Health and Welfare Benefits)

4. The criteria, process, and procedure for evaluation and the conditions for reemployment

(cf. 2140 - Evaluation of the Superintendent)

5. The conditions for termination of the contract including the maximum cash settlement that the Superintendent may receive upon termination of the contract

The Board shall designate a representative to negotiate with the Superintendent on its behalf and shall consult legal counsel to draft the contract document.

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 2000

Administration

BP 2121(b)

The Board shall deliberate in closed session *of a regular meeting* about the terms of the contract. (Government Code 54956, 54957)

(cf. 9320 – Meetings and Notices)
(cf. 9321 - Closed Session Purposes and Agendas)
(cf. 9321.1 - Closed Session Actions and Reports)

Terms of the contract shall remain confidential until the ratification process commences.

(cf. 9011 - Disclosure of Confidential/Privileged Information)

The Board shall ratify the Superintendent's contract in an open meeting, which shall be reflected in the Board's minutes. Copies of the contract shall be available to the public upon request. (Government Code 53262)

(cf. 1340 – Access to District Records)
(cf. 3580 - District Records)

~~The contract shall include, but not be limited to, provisions for salary and benefits, annual evaluations, term of the contract, and conditions for termination of the contract. The contract should also include general responsibilities and duties of the Superintendent.~~

~~(cf. 2110 – Superintendent Responsibilities and Duties)~~

~~The term of the contract shall be for no more than four years. (Education Code 35031)~~

During the term of the *an existing* contract, the Board may reemploy the Superintendent on those mutually agreed upon terms and conditions. by the Board and Superintendent *However*, the Superintendent's contract shall be extended only by Board action subsequent to a satisfactory evaluation of the Superintendent's performance *and in accordance with Government Code 3511.2* (Education Code 35031)

(cf. 2140 - Evaluation of the Superintendent)

Decision not to Reemploy

~~In the event that the~~ *If the* Board determines to not reemploy the Superintendent *at the expiration of his/her contract*, the Board shall provide written notice to the Superintendent *his/her* at least 45 days in advance of the expiration of the term of the contract. (Education Code 35031)

Termination of Contract

~~The Superintendent's contract shall include a provision specifying the maximum cash settlement~~

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 2000

Administration

BP 2121(c)

that the Superintendent may receive upon termination of the contract. ***The Board may terminate the Superintendent's contract of employment in accordance with law and applicable contract provisions.*** However, If the unexpired term of the contract is ~~greater~~ ***more*** than 18 months, the maximum cash settlement shall be no ~~more~~ ***greater*** than the Superintendent's monthly salary multiplied by 18. The cash settlement shall not include any noncash items other than health benefits, which may be continued for the unexpired term of the contract up to 18 months or until the Superintendent finds other employment, whichever occurs first. (Government Code 53260, 53261)

(cf. 4117.5, 4217.5/4317.5 – Termination Agreements)

However, when the termination of If the Board terminates the Superintendent's contract ***is based upon it's the Board's belief and subsequent confirmation pursuant to through*** an independent audit that the Superintendent has engaged in fraud, misappropriation of funds, or other illegal practices, the maximum settlement shall be ~~within the limits prescribed by law, as determined by an administrative law judge~~ ***but no greater than the Superintendent's monthly salary multiplied by six.*** (Government Code 53260)

In addition, if the Superintendent is convicted of a crime involving an abuse of his/her office or position, he/she shall reimburse the district for payments he/she received as paid leave salary pending investigation or as cash settlement upon his/her termination, and for any funds expended by the district in his/her defense against a crime involving his/her office or position. (Government Code 53243-53243.4, 53260)

Legal Reference:

EDUCATION CODE

35031 Term of employment

41325-41329.3 Conditions of emergency apportionment

GOVERNMENT CODE

3511.1-3511.2 Local agency executives

53243-53243.4 Abuse of office

53260-53264 Employment contracts

54954 Time and place of regular meetings

54957 Closed session personnel matters

54957.1 Closed session, public report of action taken

Management Resources:

CSBA PUBLICATIONS

Maximizing School Board Governance: Superintendent Evaluation, 2006

Maximizing School Board Governance: Superintendent Selection and Employment, 2004

WEB SITES

CSBA: <http://www.csba.org>ACSA: <http://www.acsa.org>

Adopted: 4-2-91

Amended: 9-17-02, 9-16-03, 4-19-05

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: MARCH 20, 2012

**SUBJECT: C.5.j APPROVE AMENDMENT TO BOARD POLICY 4140, 4240 –
BARGAINING UNITS– First Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 4140, 4240 – Bargaining Units?

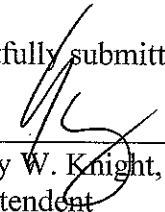
BACKGROUND: Board Policy 4140, 4240 is being revised to reflect new law (AB 501) which expands the definition of “exclusive representative” to allow employees who are neither certificated nor classified employees to be represented and expands the definition of “public school employer” to include certain joint powers agencies so that employees of the JPA may be represented. Board Policy 4140, 4240 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 4140, 4240 – Bargaining Units.
2. Do not amend Board Policy 4140, 4240 – Bargaining Units.
3. Adopt a modified version of the amendment to Board Policy 4140, 4240 – Bargaining Units.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

| VOTE: | AYES | NOES | ABSTAIN | ABSENT |
|-------------|-------|-------|---------|--------|
| Iceland | _____ | _____ | _____ | _____ |
| Laifman | _____ | _____ | _____ | _____ |
| Pallant | _____ | _____ | _____ | _____ |
| Rosen | _____ | _____ | _____ | _____ |
| Yeoh | _____ | _____ | _____ | _____ |
| Student Rep | _____ | _____ | _____ | _____ |

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 4000

Personnel

BP 4140, 4240(a)

Bargaining Units

The Governing Board recognizes the right of ~~public school~~ **district** employees to form bargaining units, select an employee organization as the exclusive representative ~~of their unit~~, and be represented by that organization in their employment relationship with the district. The Board is committed to negotiating in good faith **with recognized** employee organizations and respecting the rights of employees and **employee organizations**.

(cf. 4141/4241 - Collective Bargaining Agreement)

(cf. 4143/4243 - Negotiations/Consultation)

(cf. 9000 - Role of the Board)

The district shall not dominate or interfere with the formation or administration of any employee organization or contribute financial or other support to it. (Government Code 3543.5)

~~The Board shall negotiate only with the exclusive representative of each bargaining unit.~~
(Government Code 3543.3)

Neither the district nor the employee organization shall impose or threaten to impose reprisals on employees, discriminate or threaten to discriminate against employees, or otherwise interfere with, restrain, or coerce employees because of their membership or non-membership in an employee organization. (Government Code 3543.5, 3543.6)

(cf. 4119.1/4219.1/4319.1 - Civil and Legal Rights)

Formation of Bargaining Units

Certificated and classified employees shall not be included in the same bargaining unit. (Government Code 3545)

The district may recognize a bargaining unit of supervisory employees if: (Government Code 3545)

1. ***The bargaining unit includes all supervisory employees.***
2. ***The supervisors are not represented by the same organization that represents employees whom the supervisory employees supervise.***

(cf. 4300 - Administrative and Supervisory Personnel)

(cf. 4301 - Administrative Staff Organization)

(cf. 4312.1 - Contracts)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 4000

Personnel

BP 4140, 4240(b)

For this purpose, supervisory employee means any employee, regardless of job description, having the authority, in the interest of the district, to hire, transfer, suspend, layoff, recall, promote, discharge, assign, reward, discipline, assign work, direct, adjust grievance of other employees, or effectively recommend that action. The exercise of the authority shall not be merely routine or clerical in nature, but shall require the use of independent judgment. (Government Code 3540.1)

Management and Supervisory Employees

Employees serving in a management, senior management, or confidential position shall not be represented by an exclusive representative. Such employees may represent themselves individually or may be represented by an employee organization whose membership is composed entirely of employees designated as holding those positions, but that organization shall not meet and negotiate with the district. *For this purpose:* (Government Code 3543.4)

~~However, the district may recognize a bargaining unit of supervisors if that unit includes all supervisory employees and if the unit does not represent the employee whom the supervisors supervise. (Government Code 3545)~~

~~Management, supervisory, and confidential positions shall be classified as follows: (Government Code 3540.1)~~

1. Management employees means any employee who has significant responsibilities for formulating district policies or administering district programs, and whose position is designated as a management position by the Board.

~~2. Supervisory employee means any employee, regardless of job description, having the authority, in the interest of the district, to hire, transfer, suspend, layoff, recall, promote, discharge, assign, reward, discipline, assign work, direct, adjust grievance of other employees, or effectively recommend that action. The exercise of this authority shall not be merely routine or clerical in nature, but shall require the use of independent judgment.~~

(cf. 4301 – Administrative Staff Organization)

32. Confidential employee means any employee who is required to develop or present management position with respect to employer-employee relations or whose duties normally require access to confidential information that is used to contribute significantly to the development of management position.

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 4000

Personnel

BP 4140, 4240(c)

Payment of Dues or Service Fee

Upon the written request of a recognized employee organization, the Superintendent or designee shall deduct the amount of the organization dues or the fair share service fee, determined in accordance with Government Code 3546, from the wages and salary of each employee represented by that employee organization and shall pay that amount to the employee organization. (Education Code 45060, 45168; Government Code 3546)

Any employee who is a member of a religious body whose traditional tenets or teachings include objection to joining or financially supporting employee organizations shall not be required to join, maintain membership in, or financially support any employee organization as a condition of employment. However, such an employee may be required to pay an amount equal to the service fee to a designated charitable fund. (Government Code 3546.3)

Each employee organization shall, within 60 days after the end of its fiscal year, provide the Board and the employees who are members of the organization with a detailed financial report consisting of a balance sheet and an operating statement. If the employee organization fails to provide the financial report, the board may issue an order compelling the organization to provide the financial report or any employee within the organization may petition the board for such an order. (Government Code 3546.5)

The Superintendent or designee may provide an employee organization with the home address and home telephone number of employees, except any employees performing law enforcement-related functions and any employees who provide written request that the information not be disclosed for this purpose. (Government Code 6254.3)

(cf. 1340 – Access to District Records)

Legal Reference:

EDUCATION CODE

45060-45061.5 Deduction of fees from salary or wage payment, certificated employees

45100.5 Senior management positions

45104.5 Abolishment of senior classified management positions

45108.5 Definitions of senior classified management employees

45108.4 Waiver of provisions of 45108.5

45168 Deduction of fees from salary or wage payment, classified employees

45220-45320 Merit system, classified employees

GOVERNMENT CODE

3540-3549.3 Educational Employment Relations Act

3540.1 Definitions

3543.4 Management position; representation

3545 Appropriateness of unit; basis

6254.3 Disclosure of employee contract information to employee organization

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 4000

Personnel

BP 4140, 4240(d)

6503.5 Joint powers agencies**53260-53264 Employment contracts****CODE OF REGULATIONS, TITLE 8**

33015-33490 Recognition of exclusive representative; proceedings

33700-33710 Severance of established unit

34020 Petition to rescind organizational security arrangement

34055 Reinstatement of organizational security arrangement

COURT DECISIONS***County of Los Angeles v. Service Employees International Union, Local 721, (2011), 192 Cal.App.4th 1409***

Management Resources:

CSBA PUBLICATIONS

Collective Bargaining DVD-ROM

~~Maximizing School Board Governance: Collective Bargaining~~

Before the Strike: Planning Ahead in Difficult Negotiations, 1996

WEB SITESCSBA: <http://www.csba.org>**Association of California School Administrators:** <http://www.acsa.org>California Federation of Teachers: <http://www.cft.org>**California School Employees Association:** <http://www.csea.com>California Teachers Association: <http://www.cta.org>Public Employment Relations Board: <http://www.perb.ca.gov>

Adopted: 1-25-78

Amended: 3-6-84, 7-23-85, 1-21-92, 9-17-02, 3-16-04, 4-15-08

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: MARCH 20, 2012

SUBJECT: C.5.k. APPROVE AMENDMENT TO BOARD POLICY 3553 – FREE AND REDUCED PRICE MEALS – First Reading

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 3553 – Free and Reduced Price Meals?

BACKGROUND: Mandated Board Policy 3553 is updated to reflect new law (AB 402) which authorizes districts to share student information on the National School Lunch Program application with the local agency responsible for determining eligibility for participation in the CalFresh (formally Food Stamp) or other nutrition assistance program, provided the student was approved for free or reduced-price meals and the student's parent/guardian consents to the release of the information. Board Policy 3553 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 3553 – Free and Reduced Price Meals.
2. Do not amend Board Policy 3553 – Free and Reduced Price Meals.
3. Adopt a modified version of the amendment to Board Policy 3553 – Free and Reduced Price Meals.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

| VOTE: | AYES | NOES | ABSTAIN | ABSENT |
|-------------|-------|-------|---------|--------|
| Iceland | _____ | _____ | _____ | _____ |
| Laifman | _____ | _____ | _____ | _____ |
| Pallant | _____ | _____ | _____ | _____ |
| Rosen | _____ | _____ | _____ | _____ |
| Yeoh | _____ | _____ | _____ | _____ |
| Student Rep | _____ | _____ | _____ | _____ |

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 3000

Business and Non-Instructional Operations

BP 3553(a)

Free And Reduced Price Meals

The Governing Board recognizes that adequate nutrition is essential to ~~child~~ *the* development, health, and learning of all students. The Superintendent or designee shall facilitate and encourage the participation of students from low-income families in the district's food service program.

The district shall provide at least one nutritionally adequate meal each school day, free of charge or at a reduced price, for students whose families meet federal eligibility criteria. (Education Code 49550, 49552)

(cf. 3551 – Food Service Operations/Cafeteria Fund)
(cf. 5030 – Student Wellness)
(cf. 5148 – Child Care and Development)
(cf. 5148.2 – Before/After School Programs)
(cf. 6177 – Summer School)

The Superintendent or designee shall ensure that meals provided through the free and reduced-price meal program meet applicable state and/or federal nutritional standards in accordance with law, Board policy, and administrative regulation.

(cf. 3550 – Food Service/Child Nutrition Program)

The Board shall approve, and shall submit to the California Department of Education for approval, a plan that ensures that students eligible to receive free or reduced price meals and milk are not treated differently from other students. (Education Code 49557)

(cf. 0410 – Nondiscrimination in District Programs and Activities)
(cf. 3555 – Nutrition Program Compliance)
(cf. 5145.3 – Nondiscrimination/Harassment)

Confidentiality/Release of Records

All applications and records related to eligibility for the free and reduced-price meal program shall be confidential except as provided by law. (Education Code 49558)

If a student transfers from the district to another district or to a private school, the Superintendent or designee may release the student's eligibility status or a copy of his/her free and reduced-price meal application to the other district or school to assist in the continuation of the student's meal benefits.

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 3000

Business and Non-Instructional Operations

BP 3553(b)

The Board authorizes designated employees to use individual records pertaining to student eligibility for any free and reduced price meal program for the purposes of: (Education Code 49558)

1. Disaggregation of academic achievement data
2. In any school identified as a Title I program improvement school pursuant to 20 USC 6316, identification of students eligible for school choice and supplemental educational services

(cf. 0520.2 – Title I Program Improvement Schools)

(cf. 5125 - Student Records)

(cf. 6162.51 - Standardized Testing and Reporting Program)

(cf. 6171 - Title I Programs)

The Board further authorizes the release of information on the school lunch program application to the local agency that determines Medi-Cal program eligibility, provided that the student is approved for free meals and the parent/guardian consents to the sharing of information as provided by Education Code 49557.2.

(cf. 5141.6 – Student Health and Social Services)

In addition, information on the school lunch program application may be released to the local agency that determines eligibility for participation in the CalFresh program or other nutrition assistance program, provided the student whose information is to be released is approved for free or reduced-price meals and his/her parent/guardian consents to the sharing of the information. Prior to releasing information to any school local agency, the Superintendent or designee and the local agency shall enter into a memorandum of understanding that, at a minimum, shall include the roles and responsibilities of the district and the local agency, the process for sharing the information and a statement that the local agency may use the information only for purposes directly related to the enrollment of families in the CalFresh or other nutrition assistance program. (Education Code 49557.3, 49558)

Legal Reference:

EDUCATION CODE

48980 Notice at beginning of term

49430-49436 Pupil Nutrition, Health, and Achievement Act of 2001

49490-49494 School breakfast and lunch programs

49500-49505 School meals

49510-49520 Nutrition

49530-49536 Child Nutrition Act of 1974

49547-49548.3 Comprehensive nutrition service

49550-49560 Meals for needy students

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 3000

Business and Non-Instructional Operations

BP 3553(c)

CODE OF REGULATIONS, TITLE 5

15510 Mandatory meals for needy students

15530-15535 Nutrition education

15550-15565 School lunch and breakfast programs

UNITED STATES CODE, TITLE 20

1232g Federal Educational Rights and Privacy Act

6301-6514 Title I programs

UNITED STATES CODE, TITLE 42

1751-1769j National lunch programs

1771-1791 Child nutrition, especially:

1773 School breakfast program

CODE OF FEDERAL REGULATIONS, TITLE 7

210.1-210.31 National School Lunch Program

220.10-220.21 National School Breakfast Program

245.1-245.13 Determination of eligibility for free and reduced price meals and free milk

Management Resources:

CSBA PUBLICATIONS

Monitoring for Success: Student Wellness Policy Implementation Monitoring Report and Guide, 2007

Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, rev. April 2006

CDE MANAGEMENT BULLETINS

USDA-SNP-07-2010 Change in Free and Reduced-Price Meal Application Approval Process, September 2010

NSD-SNP-12-2010 Clarification Regarding the Ability to Share Student Meal Program Eligibility Information Between School Food Authorities, April 2010

04-103 Implementation of Final Rule on Verification of Applications on Free and Reduced-Price Meals, August 2004

98-101 Confidentiality of Free and Reduced-Price Eligibility Information, February 1998

CDE PUBLICATIONS

Feed More Kids, Improve Program Participation

Direct Certification Implementation Checklist, May 2008

USDA PUBLICATIONS

Eligibility Manual for School Meals: Federal Policy for Determining and Verifying Eligibility, January 2008

Provision 2 Guidance: National School Lunch and School Breakfast Programs, Summer 2002

*WEB SITES*CSBA: <http://www.csba.org>CDE, Nutrition Services Division: <http://www.cde.ca.gov/ls/nu>California Healthy Kids Resource Center: <http://www.californiahealthykids.org>California Project LEAN (Leaders Encouraging Activity and Nutrition): <http://www.californiaprojectlean.org>U.S. Department of Agriculture, Food and Nutrition Service: <http://www.fns.usda.gov/cnd>

Adopted: 1-11-78

Amended: 7-22-80; 3-16-99; 9-17-02; 6-17-03, 2-15-05, 5-20-08, 8-16-11

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: MARCH 20, 2012

**SUBJECT: C.5.i. APPROVE AMENDMENT TO BOARD POLICY 5113 –
ABSENCES AND EXCUSES – First Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 5113 – Absences and Excuses?

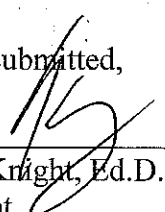
BACKGROUND: Mandated Board Policy 5113 is revised to clarify that, in accordance with court decisions and an Attorney General opinion, students at any grade level cannot be required to provide parent/guardian consent before being absent from school for purposes of receiving confidential medical services. Board Policy 5113 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 3553 – Free and Reduced Price Meals.
2. Do not amend Board Policy 3553 – Free and Reduced Price Meals.
3. Adopt a modified version of the amendment to Board Policy 3553 – Free and Reduced Price Meals.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

| VOTE: | AYES | NOES | ABSTAIN | ABSENT |
|-------------|-------|-------|---------|--------|
| Iceland | _____ | _____ | _____ | _____ |
| Laifman | _____ | _____ | _____ | _____ |
| Pallant | _____ | _____ | _____ | _____ |
| Rosen | _____ | _____ | _____ | _____ |
| Yeoh | _____ | _____ | _____ | _____ |
| Student Rep | _____ | _____ | _____ | _____ |

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5113(a)

Absences and Excuses

The Governing Board believes that regular attendance plays an important role in student achievement. The Board recognizes its responsibility under the law to ensure that students attend school regularly. ~~Parents/guardians of children aged 6 to 18 are obligated to send their children to school unless otherwise provided by law.~~ The Board shall **work with parents/guardians and students to ensure their compliance with** ~~abide by~~ all state attendance laws, and may use appropriate legal means to correct the problems of excessive absence or truancy.

(cf. 5112.1 - Exemptions from Attendance)

(cf. 5112.2 - Exclusions from Attendance)

(cf. 5113.1 - **Chronic Absence and Truancy**)

Excused Absences

Absence from school shall be excused only for health reasons, family emergencies and justifiable personal reasons, as permitted by law, Board policy and administration regulations. (Education Code 46010, 48216, 48205)

Inasmuch as class participation is an integral part of students' learning experiences, parents/guardians and students shall be encouraged to schedule medical appointments during non-school hours.

At the beginning of each ~~academic~~ **school** year, **the Superintendent or designee shall send** notification ~~shall be sent~~ to the parents/guardians of all students, and to all students in grades 7 through 12, informing them that school authorities may excuse any student from school to obtain confidential medical services without the consent of the student's parent/guardian. (Education Code 46010.1)

(cf. 5145.6 - Parental Notifications)

Students ~~in grades 7-12~~ shall not be absent from school without their parents/guardians' knowledge or consent except in cases of medical emergency or confidential medical appointment.

~~Students in grades K-6 shall not be absent from school without their parents/guardians' knowledge or consent except in cases of medical emergency.~~

Student absence for religious instruction or participation in religious exercises away from school property may be considered excused subject to law and administrative regulations. (Education Code 46014)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5113(b)

Effect of Absence on Grades/Credits

If a student's absence is excused under Education Code 48205, he/she shall be allowed to complete any missed assignment or test that can be reasonably given, as determined by the teacher of that class. The student shall be given full credit for the assignment or test if he/she satisfactorily completes the assignment or test within a reasonable period of time. (Education Code 48205)

A student's grades may be affected by excessive unexcused absences in accordance with Board policy.

(cf. 5121 - Grades/Evaluation of Student Achievement)

(cf. 6154 - Homework/Makeup Work)

Legal Reference:

EDUCATION CODE

1740 Employment of personnel to supervise attendance (county superintendent)

2550-2558.6 Computation of revenue limits

37201 School month

37223 Weekend classes

41601 Reports of average daily attendance

42238-42250.1 Apportionments

46000 Records (attendance)

46010-46014 Absences

46100-46119 Attendance in kindergarten and elementary schools

46140-46147 Attendance in junior high and high schools

48200-48208 Children ages 6-18 (compulsory full-time attendance)

48210-48216 Exclusions from attendance

48240-48246 Supervisors of attendance

48260-48273 Truants

48292 Filing complaint against parent

48320-48324 School attendance review boards

48340-48341 Improvement of student attendance

49067 Unexcused absences as cause of failing grade

49701 Provisions of the interstate compact on educational opportunities for military children

ELECTIONS CODE

12302 Student participation on precinct boards

FAMILY CODE

6920-6929 Consent by minor

VEHICLE CODE

13202.7 Driving privileges; minors; suspension or delay for habitual truancy

WELFARE AND INSTITUTIONS CODE

601-601.4 Habitually truant minors

11253.5 Compulsory school attendance

CODE OF REGULATIONS, TITLE 5

306 Explanation of absence

420-421 Record of verification of absence due to illness and other causes

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5113(c)

ATTORNEY GENERAL OPINIONS

87 Ops. Cal. Atty. Gen. 168 (2004)

66 Ops. Cal. Atty. Gen. 245, 249 (1983)

COURT DECISIONS

American Academy of Pediatrics et al v. Lungren et al (1997) 16 Cal.4th 307

Management Resources:

CDE MANAGEMENT ADVISORIES

0114.98 School Attendance and CalWORKS, Management Bulletin 98-01

CSBA ADVISORIES

0520.97 Welfare Reform and Requirements for School Attendance

CSBA PUBLICATIONS

Improving Student Achievement by Addressing Chronic Absence, Policy Brief, December 2010

WEB SITES

CSBA: <http://www.csba.org>

Adopted: 5-15-84

Amended: 5-20-86, 6-23-92, 9-17-02

TO: MEMBERS, BOARD OF EDUCATION

FROM: Debra A. Burgher, Principal. Brookside Elementary School

DATE: March 20, 2012

SUBJECT: Brookside Elementary School, Monthly Board Report

ENRICHMENT:

- **Brown Bag Lunch Events:**
 - Feb 10 @ 12:30 in the MPR – Solar Energy presented by OPUSD students
 - Feb 17 @ 12:30 in the MPR – Electric Energy presented by OPUSD students
 - Feb 24 @ 12:30 in the MPR – Honey Bees presented by OPUSD students
 - Mar 2 @ 12:30 in the MPR – Classical Music presented by Mr. Ravetch
- **GATE Information** – Student recommendations from teachers due 3/2/12

PROFESSIONAL DEVELOPMENT

- Barbie Lee represented Brookside kindergarten teachers at the Annual Kindergarten Conference in Pasadena on March 2-3, 2012.
- BES teachers attended the Nathan Levy Gifted Workshop–at OPHS Pavilion

HEALTH WARRIOR WEEK March 5-9:

Students fill out a Health Warrior form to be initialed by parents each day this week if they are Health Warriors. Students are encouraged to give up sugar, soda and sport drinks and eat 5 fruits and vegetables a day in an effort to be healthier. For every day that is initialed a student receives a raffle ticket and a chance to win a prize.

FITNESS WARRIOR WEEK March 19-23:

Students fill out a Fitness Warrior form to track their commitment to being more active. Students are rewarded when they reduce “screen time” and increase physical activity. Brookside PE teachers and parent volunteers will lead extra activities at school. The week culminates with the school Jog-A-Thon on Friday, March 23 and the Great Race of Agoura on 3/24.

HIGHLIGHTS:

Mar 15 & 16 – Concrete Work to sidewalk along Satinwood

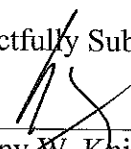
Mar 23 Jog-A-Thon starts at 8:45 am on the field

Mar 27 Volunteer Brunch in quad at 10:00-10:30

Mar 29 Riley’s Farm Trip – 5th Grade

Mar 29 & 30 – Spring Play: Performances start at 6:30 pm in the MPR

Respectfully Submitted:



 Anthony W. Knight, Ed.D.
 Superintendent

TO: Members of the Oak Park Unified School District Board of Education

FROM: Erik Warren, Principal, Oak Hills Elementary School

DATE: March 20, 2012

SUBJECT: Monthly Board Report

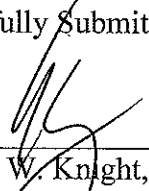
We have had a week of outstanding performances by our kindergarteners and first graders. Each kindergarten class held an evening performance of *The Three Piggy Opera*, a very dramatic interpretation of *The Three Little Pigs*, set to music. Our first grade performed a patriotic repertoire of songs celebrating the history of our flag, our presidents, and the Pledge of Allegiance. All four shows this week were spectacular thanks to the hard work of our students and their teachers. I want to especially thank our fabulous music teacher, Mrs. Hall, who has spent the winter trimester with us.

With the expert assistance of our district technology department, we have undertaken a project to make such student performances more enjoyable for everyone. We have begun recording these events so that parents and family members in the audience can sit back and enjoy the show live, rather than peer through their camera's viewfinder. We will post the recording on our Web 2.0 server. Parents will receive a link via email from their child's teacher and then be able to download and view the video.

Our fourth grade students were excited to complete the STAR Writing Test, after spending much of the year sharpening their writing skills. We will not see any scores until summer, but our students took on this challenge with confidence and seemed to be satisfied with their work. Their next writing endeavor will be the California state report, which they will take the next several weeks to complete.

Oak Hills was pleased to have Allen Rosen tour our school last week. He visited every classroom, speaking with students and staff about the exciting things happening day-to-day across the campus. It was a real treat to share the good work of our entire Oak Hills team.

Respectfully Submitted;



Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION

FROM: Jon A. Duim, Principal, Red Oak Elementary School

DATE: March 20, 2012

SUBJECT: Monthly Board Report

Shark Week

Students participated in a wide variety of events to learn about sharks. Informational videos were screened in the classrooms and a shark booklet that taught about the nature and characteristics of sharks were used. Kindergarten students contributed shark cutouts and other ocean creatures to a bulletin board display in the MPR. The culminating event was the two Shark Assemblies narrated by Cal St. University, Long Beach professor, Christopher Lowe who showed actual shark videos and displayed shark bones and body parts. As a follow up, Shark Club students from OPHS came the following week at lunchtime for a voluntary talk and to provide additional information about sharks. They did this in two sessions and both were well attended and much appreciated.

Happy Days Sock Hop

Our PFA organized a fundraising dance with a 50's and 60's theme. There was a live band that specialized in Sock Hop music led by the grandfather of one of our students. The dance was billed as a dance event that paired parents and children. Both were encouraged to dress in clothes from the era. The event included food and the local Southern California Chevy Car Club brought two vintage cars to view.

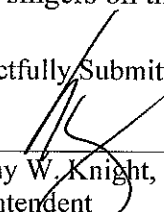
Medea Creek Jazz Band Concert

On Thursday, February 9th, the Medea Creek Jazz Band came to play for our 4th and 5th grade students. The concert was at lunchtime from 12:45 to 1:30. The band played a variety of popular tunes many of which would be recognized from T.V. The students loved the music and were enthusiastic having these "big" kids on campus.

First Grade Concert

Our first grade put on a choral music show. Three classes sang patriotic songs to celebrate America. This show occurred on Friday, March 2nd in the MPR. Many of the songs were about presidents such as Thomas Jefferson, John F. Kennedy and Abraham Lincoln. Our music instructor, Steve Waldman, accompanied the singers on the piano.

Respectfully Submitted:



Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION

FROM: BRAD BENIOFF, PRINCIPAL, MEDEA CREEK MIDDLE SCHOOL

DATE: MARCH 20, 2012

SUBJECT: MONTHLY SCHOOL REPORT

7th Grade Writing Test and Make-ups: March 6 and 7: Thanks to Dianne Large for organizing the State Writing Test, given to 7th graders in their Humanities Classes.

5th Grade Parent Orientation Night March 6th 6:30-7:30: MCMS Faculty and Staff will highlight key aspects of the 6th grade and begin the important transition process for students and parents.

ASB Sponsored Dance: March 9th 6:00-8:00 p.m: With the theme "Mystery Dance", come and see how much fun can be had at an MCMS dance!

First Annual Pi Week at MCMS the Week of March 12th: a celebration through activities in class and beyond of the many wonders of math (Pi) and Albert Einstein's birthday.

Intramural Soccer at MCMS on March 21st: Lindero and MCMS 8th graders meet again for another round of exciting games!

Elective Forms: 6th and 7th graders will be getting their Elective Choice Forms this month for the 2012-2013 school year.

History Day (8:30-12:30) at MCMS and GATE information Session (12:30-1:15) March 19th: Join us in the Library as we introduce the work of 7th and 8th graders as they undertake History Day 2012. We will also be sharing the many opportunities for GATE and high achieving students within and beyond the MCMS classroom.

Science Faire Projects March 14th-16th: Will on display in the gym before they go to the Ventura County Science Faire competition on March 21st.

OPHS Counselors at MCMS: March 20th, 21st and 27th, 28th: The Transition process of learning about the 9th grade program and choosing classes begins for MCMS 8th graders.

Healthy Kids Survey: Will be conducted in 7th grade science classes this month.

Panther Press at the Los Angeles Times: March 27th: Ms. Vaughn will take her students to see the inner-workings of big city newspaper.

Respect Rocks week is March 26th through the 30th: MCMS presents a series of awareness activities all aimed and fostering a safe, positive school environment, with the help of the Safe School Ambassador's program, organized by our Dean, Melissa Bayles.

Update From February Fundraising Talent Show: The ASB Talent Show raised \$1,134.30 for St. Jude's Children's Research Hospital in Memphis, Tenn.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

TO: Members of the Oak Park Unified Board of Education
FROM: Kevin Buchanan, Principal, Oak Park High School
DATE: March 20, 2012
SUBJECT: Monthly Board Report

OPEN HOUSE AND COURSE ADVISEMENT – March 1

On March 1, 2012, parents and students met with teachers, counselors and administrators to help plan class selection for the 2012-2013 year. Materials were distributed to all returning students prior to the meeting so that parents and students can review options for classes next year. The counselors met with all returning students on a one-to-one basis during the weeks of March 9 to March 30.

FRESHMEN COURSE ADVISEMENT - March 15

All incoming freshmen and parents met with us at a separate advisement meeting on Thursday, March 15. This meeting will provide more detail and orientation information for students new to Oak Park High School. Our 9th grade counselor will meet on a one-to-one basis with all grade 8 students at Medea at the beginning of April.

Thoroughly Modern Millie - March 29-31, 2012

This production promises to be outstanding. Tickets go on sale March 1. OPHS Alum Melissa Staab will choreograph and Heidi Cissel is directing the musical numbers. There is a cast of seventy and the rehearsals are moving along smoothly.

NATIONAL MERIT FINALISTS

Congratulations to OPHS National Merit Finalists: Brandon Cambi, Allison Dodds, Stefan Kim, Angela Lin, Amir Mohammadzadeh, Isabella Sayyah, and Moe Scott. All seven of Oak Park High's National Merit Semifinalists have been named National Merit Finalists. This is a remarkable achievement and very rare that all of the semi-finalists make it to become finalists. These students are considered in top 1% of high school seniors in the nation out of 1.3 million students.

OPHS Awareness Week Activities

Beginning and Advanced Peer Counselors under the advisement of Counselors Debi Fries and Jane Svoboda planned and organized the week-long event on the theme "Behind the Mask" to help raise student awareness of the figurative "masks" people wear to hide what really going on in their lives and how we often mask the crises in our lives.

Monday, March 5th

- **Gym Assembly:** Hate to Hope Assembly: The amazing story of a victim of a hate crime and his perpetrator. This is a powerful story of forgiveness and transformation.
- **Lunch:** Agree/Disagree Activity to highlight shared experiences that bond us.
- **7pm in Pavilion:** Depression Awareness Night Forum - Open to the community.

Tuesday, March 6th

- **Classroom Presentations:** Adv. Peer Counselors present "Behind the Mask."
- **Lunch:** JSA Debate (lunch): a debate on the topic of Cyber bullying
- **7th period:** Cyber bullying Video and discussion. - G9

Wednesday, March 7th

- **Lunch:** Ability Awareness Activity - interactive, experiences to better understand what it is like to have a learning disability.
- **7th period:** Art and Writing Contest

Thursday, March 8th

- **Lunch:** Teacher Talk & mask decorating stations (lunch): Teachers will share what it was like in high school. Students create and decorate their own personal mask.
- **7th period:** GLIDE - An engaging and dynamic presentation on the myths and stereotypes that create homophobia.
- **7pm in Pavilion:** Slam Poetry Night - Open to the community, all are invited to participate. Coffee, tea, pastries and poetry

Friday, March 9th

- **Lunch:** Culminating Activity - OPHS students will create a large art board that will be on display throughout the year illustrating the "Behind the Mask" theme.

MOCK TRIAL TEAM

Oak Park's Mock Trial team participated in competitions at the Ventura County Courthouse during the last week of February. Congratulations to Victor Anderson and Mock Trial Team and thank you to the students who represented OPHS at the awards ceremony at California Lutheran University. OPHS won two awards for 3rd place Witness, and 3rd place Artist. Rankings are determined by a fairly complicated system in priority of Win/Loss, Strength of Opponent, and Average Raw Score. Both of our teams were 2-2 for Win/Loss!

Oak Park ranked 12 of 29 teams.

As far as our Win/Loss:

Oak Park Gold

Round 1 - Prosecution won against Calabasas
Round 2 - Defense lost against Santa Susana
Round 3 - Prosecution won against Rio Mesa
Round 4 - Defense lost against St. Bonaventure

Oak Park Black

Round 1 - Defense lost against Agoura
Round 2 - Defense won against Pacifica
Round 3 - Prosecution lost against Oxnard
Round 4 - Prosecution won against Rio Mesa

THE HOMER DICKERSON YOUTH ETHICS CONFERENCE

The Thousand Oaks-Westlake Village Regional Chamber of Commerce joined the Westlake Village Rotary Club to sponsor the Homer Dickerson Youth Leadership and Ethics Forum; a program that helps high school students explore issues related to business ethnics and leadership qualities. The following students were selected as finalists for the Homer Dickerson Youth Ethics Contest and attended the conference held at the Ronald Reagan Presidential Library: Allen Lu, Eric Jones, Avyay Panchapakesan, Morgan McIntyre; Aaron Schroeder; Meril Arik; Austin Perksy, Amy Zhao, Sai Maddali, Justin Camhi, and Michelle Smolarski. OPHS junior Justin Camhi, won the first place award Thursday for his submission to the dilemma scenario contest and Alex Kim, OPHS junior, received second place. Kevin Buchanan and Jean Hawkins attended on behalf of OHS

Respectfully Submitted:



Anthony W. Knight, Ed.D.
Superintendent

TO: Members of the Oak Park Unified Board of Education

FROM: Lou Tabone, Principal, Oak View High School/Oak Park Independent School

DATE: March 20, 2012

SUBJECT: Monthly Board Report

Oak View

Counseling activities included crisis interventions, small group support and individualized meetings with juniors and seniors. They are also planning a field trip to the ROP center in Camarillo to increase awareness and interest in enrolling.

The Site Council Parent Support meeting went very well. The next meeting is March 6th and the topic is neurofeedback therapy.

A senior student is doing very well as a volunteer aide at Brookside. He loves his job!

Common Core training for administrator and teachers continued at the VCOE.

Plans are going forward for our one- day WASC review scheduled for next February. A WASC team will review progress towards our goals.

We are so pleased with the academic excellence among our students as fourteen students earned a GPA of 3.5 or higher for Quarter 2.

Independent School

Counselor activities included a presentation to 7th and 11th graders regarding planning for high school or college, including instruction in the Naviance program. Common application for college entrance training was provided.

We have reached a historically high enrollment, as we have 135 students. We are meeting with additional new families interested in enrollment. We participated in a very productive meeting with Leslie to explain the over enrollment policy.

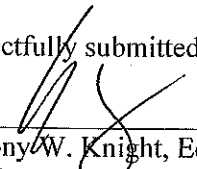
The students in Barbara Harrison's very popular writing enrichment class for middle school are writing persuasive essays and learning the skill of summarization. The Columbia Writing Project skills are very effective.

Students and staff enjoyed the Getty Center field learning experience on February 8th. These events add a socialization component to our program-good fun and a meaningful education experience.

Lauren Mendoza, senior, has been selected as our STAR Scholar and we will join her for the Awards Banquet in April.

We have selected the dates for our full WASC Review next spring. A WASC team will visit us on March 18-20, 2013.

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent